

## Disability Forms Request Terms and Conditions

All disability forms requested have a 7 to 10 day waiting period for completion. This waiting period is to ensure that the accuracy of your current medical condition, as well as, the medical needs/requirements associated with your condition are transcribed in the most appropriate manner. Disability forms are information sensitive, and we do our best to complete them with the upmost precision so that you do not encounter any hold-ups when filing your forms with the appropriate entity. We will contact you upon full completion of your requested paperwork.

**\*\*There is a \$25 administration fee for each set of disability paper work requested\*\***

As a courtesy to our patients, we will fax your disability forms to the appropriate entity once complete. We keep all FAX CONFIRMATION sheets for our records; however, it is ultimately the patient's responsibility to make sure that forms are received by the appropriate entity.

We appreciate your patience in this process,

**Sports Medicine South Management**

\_\_\_\_\_ (patient name)

\_\_\_\_\_ (contact phone number)

\_\_\_\_\_ *date request was made*

\_\_\_\_\_ *forms to be completed no later than this date (10 day max)*

\_\_\_\_\_ Office Representative Initials